



## **EPDCL-NEW CONNECTION SERVICE**

The erstwhile Andhra Pradesh State Electricity Board which came into existence in 1959 was responsible for Generation, Transmission and Distribution of Electricity. Under Electricity Sector Reforms agenda, Government of Andhra Pradesh promulgated Andhra Pradesh Electricity Reforms Act, 1998. The erstwhile APSEB was unbundled into one Generating Company (APGENCO), One Transmission Company (CPDCL) and Four Distribution Companies (APDISCOMs) as part of the reform process. Those are CPDCL, EPDCL, NPDCL and SPDCL.

**Note: -At present CPDCL, EPDCL and NPDCL Discoms Services are provided through Meeseva.**

<b>Category Type</b>	B
<b>User Charges</b>	INR 35/-
<b>Service Charges</b>	Mentioned below
<b>Documents Required</b>	1. Application Form* 2. Identification like Ration Card/Vote Card/PAN Card/Aadhaar Card* 3. Caste Certificate* (Mandatory if SC/ST) 4. Owner Ship Certificate/Sale Deed/Gift Deed/Indemnity Bond in case of Leased Premises* 5. Municipality/Gram panchayat Permission Letter* 6. Photo* 7. Wiring Certificate*

**Note:** The asterisk (\*) denotes mandatory requirement of documents.



## Service Charges For EPDCL

Table of amounts payable by the applicants							
Purpose	Contracted Load	Application Fees Rs.	Dev. Charges Rs.		Security Deposit Rs.	Total Amount Rs.	
			Others	SC/ST		Others	SC/ST
Domestic : A)	Up to 250 watts	25	300	100	100	425	225
B) (a) Monthly	251 watts to	25	1000		200	1225	
(b) Bi-monthly	1000 watts	25	1000		300	1325	
Non-Domestic (Cat 2)							
(a) monthly	Up to 1000 watts	50	2000		800	2850	
(b) Bi-monthly		50	2000		1200	3250	
Category 7							
General Purpose & Religious Places	Up to 1000 watts	50	2681		800	3531	
					1200	3931	
Note: For category-VI i.e. Street lighting and PWS, only application fees will be collected at the time of registration							

### Apply for New Connection Service:

This section contains instructions for the operators of the Meeseva web application to apply for EPDCL- New connection Certificate.

- 1) In Meeseva home screen, under **List of Services**, Select **EPDCL Department** services as depicted in Figure 1.



View Transactions Reports Home Log Off

**List of Services**

- Application Submission
  - Revenue Department
  - DISTRICT COLLECTRATE
  - DISTRICT ADMIN
  - Prajavani
  - Aadhaar
  - APTRANSCO
  - AGRICULTURE
  - INDUSTRIAL
  - ITC
  - MINES AND GEOLOGY DEPARTMENT
  - GHMC
  - SOCIAL WELFARE DEPARTMENT
  - EPDCL**
  - CPDCL
  - Registration Department
  - EDUCATION
  - HEALTH DEPARTMENT
  - CDMA
  - CivilSupplies

SSDG Services  
[Meeseva Request Tracking System\(MRTS\)](#)  
[Agent Center Identity](#)  
[Meeseva Training Details](#)

**TCS TEST CHANNEL**

Key Contacts of G.O.A.P. Media Releases Helpline Numbers Govt. Sites

Dear All,  
Now onwards All General Income, Integrated and Residence certificate Services are made as part of ISES Services. For all new Requests for these services, Please check the data availability in ISES Services and IF the data is not available in ISES Services, you can go to General Services link given in the ISES Services page.  
Important Communication:  
As per the G.O. Ms. No.29, the revised Meeseva Services user charges will be effective from tomorrow(i.e. 27/07/2012) onwards  
Revised Charges:  
Category A - Rs.25/-  
Category B - Rs.35/-

**Meeseva Updates**

- Guidelines to Meeseva Centers
- Citizen's Charter for Citizens
- Physical Forms

**Help Desk**

All APOnline Operators for support on Meeseva :- Call Center :-  
040-66675268, 66675612 1100

**User Manuals**

**Meeseva User Manuals Complete Book**  
(Agriculture Income, F&B, O&C, E&C, NF&S, No Farming, Income, Residence, Caste, Mutation...)  
www.meeseva.gov.in

Click on Book Icon to Download UserManuals

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Figure 1:EPDCL Department

- 2) Select **New Connection** Service under EPDCL Department Services as depicted in Figure 2.

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**List of Services**

- Application Submission
  - Revenue Department
  - DISTRICT COLLECTRATE
  - DISTRICT ADMIN
  - Prajavani
  - Aadhaar
  - APTRANSCO
  - AGRICULTURE
  - INDUSTRIAL
  - ITC
  - MINES AND GEOLOGY DEPARTMENT
  - GHMC
  - SOCIAL WELFARE DEPARTMENT
  - EPDCL
    - EPDCL-Category Load Change Application
    - EPDCL-Name Change
    - EPDCL-New Connection**
  - CPDCL
  - Registration Department
  - EDUCATION
  - HEALTH DEPARTMENT
  - CDMA
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Figure 2: Selection of New Connection Service Under EPDCL Department Services

3) Now New Connection request Screen will be Displayed. As depicted in Figure 3

Figure 3: New Connection Certificate request screen

4) Select discom as CPDCL as depicted in Figure 4.

Figure 4: Discom selection in New Connection Certificate request screen

5) New Connection Request details page displayed. As depicted in Figure 5.



Document List (NOTE: All Upload Documents are in Pdf Format Only and All Documents Size Must Not Exceed 3MB)

<input type="checkbox"/> Application Form	File Browse :*	<input type="text"/>	Browse...
<input type="checkbox"/> ID Proof	File Browse :*	<input type="text"/>	Browse...
<input type="checkbox"/> Caste Certificate (Mandatory if SC/ST)	File Browse :*	<input type="text"/>	Browse...
<input type="checkbox"/> Owner Ship Certificate/Sale Deed/Gift Deed(Selected Proof Document)	File Browse :*	<input type="text"/>	Browse...
<input type="checkbox"/> Municipality/Gram panchayat Permission Letter	File Browse :*	<input type="text"/>	Browse...
<input type="checkbox"/> Photo	File Browse :*	<input type="text"/>	Browse... (In .JPG Format Only)
<input type="checkbox"/> Wiring Certificate	File Browse :*	<input type="text"/>	Browse...

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**Figure 5: New Connection Certificate request details**

- 6) Select Service Type (either Domestic/Commercial/Commercial-Hoardings/6A-Street Lights/6B- Public Water Works./General Purpose/Religious Places etc.) based on Applicant Request. As depicted in Figure 6.

**Note: - Here I am selecting Service Type as Domestic**

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**New Connection Request**

Payment Mode\* :  Discom\* :

Please Select Service Type

Service Type\* :

Consumer Details

Application Number\* :  AR Card No:

Consumer Sur Name\* :  Consumer Name\* :

Consumer Father Name\* :  Group\* :

Consumer Type\* :  Purpose of Supply\* :

DOMESTIC  
Select  
DOMESTIC  
COMMERCIAL  
COMMERCIAL-HOARDINGS  
6A - STREET LIGHTS  
6B - PUBLIC WATER WORKS  
GENERAL PURPOSE  
RELIGIOUS PLACES (Temples, Church, Mosque, Govt.Schools)

**Figure 6: Service Type in New Connection request Screen**

- 7) Enter Consumer Details such as Aadhaar No, Consumer Sur Name, Consumer Name, Father Name ,Social Group(either SC/ST/OTHERS),Consumer Type(Eaither Individual/Other Legal Personal/Private Limited Company/Public Limited Company/Registered A Partner Ship/Unregistered Partner Ship) and Purpose of Supply(Populated based on service). It has been depicted in figure 7.

**Note: If the Applicant related to SC/ST caste, should submit Caste certificate at KIOSK.**

**Note: - Here we can also fill Farmer details with the help of Aadhaar number.**



Consumer Details			
Application Number*:	NC10001978	AADHAR Card No:	464967444896 <span>Pre-Fill</span>
Consumer Sur Name*:	PODA	Consumer Name*:	RAKESH
Consumer Father Name*:	PRASADARAO PODA	Social Group*:	OTHERS <input type="text" value="OC"/>
Consumer Type*:	INDIVIDUAL	Purpose of Supply*:	DOMESTIC

Figure 7: Consumer details in the request Screen

8) Enter Location of Premises such as House No, Street, Circle, Division, Sub Division, Pincode, Section Name, Phase Type, Dept type, With Estimate/Without Estimate, Location type(either Urban/Rural), Location name, Existing/Adjacent Service No if Any and Connected Load(In kw) . It has been depicted in figure 8.

Location of Premises where supply is required			
House No*:	3-100	Street*:	New Street
Circle*:	VISAKHAPATNAM	Division*:	VISAKHAPATNAM ZONE-1
SubDivision*:	DONDAPARTHY	Pin Code:	523181
Section Name*:	AKKAYYAPALEM	Phase Type*:	Phase-1
Dept Type*:	NON-GOVERNMENT	<input type="radio"/> Without Estimate <input checked="" type="radio"/> With Estimate	
Location Type*:	URBAN	Location Name*:	GONASAPUDI
Existing/Adjacent Service No if any:	100	Connected Load*:	2.5 Kilo Watts

Figure 8: Location of Premises Details in request Screen

9) Enter Address for Communication (Door No, Locality/Land Mark, District, Mandal, Village/Ward, Pin Code, Mobile Number, Email id and Ration Card Number) as depicted in Figure 9.

Address for Communication			
Door No*:	2-100	Locality/Land Mark*:	OLD TEMPLE
District*:	Chittoor	Mandal*:	Vadamalapeta
Village/Ward*:	VADAMALA	Pin Code:	523181
Mobile Number*:	8886564663	Email ID:	PODA.RAKES@GMAIL.COM
Ration Card No:	PAP084600400300		

Figure 9: Address for Communication Details in the request Screen



10) Enter Informant Details (Informant Name, Relation, Delivery Type, Proof Document , ID Proof and PAN Number) as depicted in Figure 10.

Informant Details			
Informant Name: *	<input type="text" value="PODA RAKESH"/>	Informant Relation: *	<input type="text" value="Brother"/>
Delivery Type * :	<input type="text" value="Manual"/>	Proof Document*:	<input type="text" value="Gift Deed Copy"/>
ID Proof*:	<input type="text" value="Pancard Copy"/>	Pancard No:	<input type="text" value="BHDPP7413F"/>

Figure 10: Informant Details in the request Screen

11) Collect the necessary supporting documents as indicated in the New Connection request page scan the documents and upload into the system, as depicted in Figure 11.

Document List (NOTE: All Upload Documents are in Pdf Format Only And All Documents Size Must Not Exceed 3MB)	
<input checked="" type="checkbox"/> Application Form	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse...
<input checked="" type="checkbox"/> ID Proof	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse...
<input checked="" type="checkbox"/> Caste Certificate (Mandatory if SC/ST)	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse...
<input checked="" type="checkbox"/> Owner Ship Certificate/Sale Deed/Gift Deed(Selected Proof Document)	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse...
<input checked="" type="checkbox"/> Municipality/Gram panchayat Permission Letter	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse...
<input checked="" type="checkbox"/> Photo	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse... (In .JPG Format Only)
<input checked="" type="checkbox"/> Wiring Certificate	File Browse : <input type="text" value="C:\Users\525498\Desktop"/> Browse...
<input type="button" value="Show Payment"/>	

Figure 11: Upload Documents in the request Screen

**Note:** All the mandatory fields have to be filled in; otherwise request will not be accepted by the system.



**Note:** Ensure that the Location of Premises Details of the Consumer is accurate as the concerned officials visit Premises Location during the verification of his/her New Connection particulars.

12) Click **Show Payment**. Another window appears requesting to **Confirm Payment** as depicted in figure 12.

Document List (NOTE: All Upload Documents are in Pdf Format Only And All Documents Size Must Not Exceed 3MB)	
<input checked="" type="checkbox"/> Application Form	File Browse : *C:\Users\525498\Desk Browse...
<input checked="" type="checkbox"/> ID Proof	File Browse : *C:\Users\525498\Desk Browse...
<input checked="" type="checkbox"/> Caste Certificate (Mandatory if SC/ST)	File Browse : *C:\Users\525498\Desk Browse...
<input checked="" type="checkbox"/> Owner Ship Certificate/Sale Deed/Gift Deed (Selected Proof Document)	File Browse : *C:\Users\525498\Desk Browse...
<input checked="" type="checkbox"/> Municipality/Gram panchayat Permission Letter	File Browse : *C:\Users\525498\Desk Browse...
<input checked="" type="checkbox"/> Photo	File Browse : *C:\Users\525498\Desk Browse... (In .JPG Format Only)
<input checked="" type="checkbox"/> Wiring Certificate	File Browse : *C:\Users\525498\Desk Browse...
<b>Show Payment</b>	

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Figure 12: Show payment section

Show Payment			
<b>Uploaded Documents</b>			
01~ex1478.pdf			
02~ex1478.pdf			
03~ex1478.pdf			
04~ex1478.pdf			
05~ex1478.pdf			
06~240611-0956(003).jpg			
07~ex1478.pdf			
<b>Charges Details</b>			
Application Fee :	25.0000	Development Charges :	0.00
Security Deposit :	0.00		
<b>Receive Payment</b>			
Service Charges :	25.00	User Charges :	35.00
Courier Charges :	0.00	Total Amount :	60.00
<b>Confirm Payment</b>			

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Figure 13: Uploaded documents list

**Note:** - Here Charges are varies based on Service Type, Load, Caste, With Estimate/Without Estimate and Location Type.

13) Collect the amount from the Citizen and click **Confirm Payment** to submit the request as depicted in figure 14.



<b>Charges Details</b>			
<b>Application Fee :</b>	<input type="text" value="25.0000"/>	<b>Development Charges :</b>	<input type="text" value="0.00"/>
<b>Security Deposit :</b>	<input type="text" value="0.00"/>		
<b>Receive Payment</b>			
<b>Service Charges :</b>	<input type="text" value="25.00"/>	<b>User Charges :</b>	<input type="text" value="35.00"/>
<b>Courier Charges :</b>	<input type="text" value="0.00"/>	<b>Total Amount :</b>	<input type="text" value="60.00"/>
<b>Confirm Payment</b>			


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**Figure 14: Payment Confirmation section**

On confirmation, a receipt will be generated as depicted in the following figure. The receipt will contain the Certificate delivery date.

**Note:** - On submission of the request, Consumer Receives Message. Like your Request for New Connection Service has been entered vide Application Number, Transaction Id and sent to Dept.

**Note:** Ensure that you have sufficient balance with your service provider (SCA), else the system will not accept the request.

			
Date :20/11/2013			
Time :11:09 AM			
<b>EPDCL-New Connection</b>			
<b>Discom Name :</b>	EPDCL	<b>Date of Payment :</b> 20/11/2013	
<b>Authorized Agent Name:</b>	APO-ADI-AKT	<b>Informant Name :</b>	Anilkumar Poda
<b>Transaction Id:</b>	TNC11002271	<b>Application No:</b>	WC11002271
<b>Circle:</b>	VISAKHAPATNAM	<b>Division:</b>	VISAKHAPATNAM ZONE-1
<b>SubDivision:</b>	DONDAPARTHY	<b>Applied Load(Watts):</b>	2426
<b>Consumer Name :</b>	RAKESH	<b>Amount Paid (in Rs.) :</b>	60+25(Courier Charges)=85
<b>CSC Address :</b>	Customer Service Center, APEPDCL, A Block, IInd Floor, Udyog Bhavan Complex, Siripuram, Visakhapatnam,, 0891-2577701		
TCS TEST CHANNEL			
The Transaction Id should be kept for further correspondence.			
Note : The Kiosk Operator must courier the New Connection Application Form along with all supporting documents to the respective ADE. The Courier amount 25/- shall be collected from the applicant.			
<a href="#">Print</a>	<a href="#">List of Services</a>	<a href="#">New Connection Application</a>	

**Figure 15: New Connection Service Receipt**

14) On submission, the request will be sent to the work flow of the respective Department for further processing.

15) Once the request is approved by Department, Then citizen need to collect the New Connection Certificate from franchisee where he/she applied for the Certificate.